

**WASHINGTON PARISH COUNCIL MEETING**

TO: All members of the Council: Cllr C. Brookes, Cllr A Dillaway, Cllr B Hanvey, Cllr P Heeley, Cllr T Keech, Cllr A Lisher (Chairman) and Cllr J Thomas.You are hereby summoned to attend a meeting of the Parish Council on:

**Monday 7th April 2025 at 7:30pm in the Washington Village Hall**

**(Doré Room) School Lane, Washington RH20 4AP**

**AGENDA**

1. **Apologies for Absence**
2. **Declaration of Members’ Interests.**

To receive any interests as defined under the Localism Act 2011 and the Council’s Code of Conduct.

1. **Minutes of the last Full Council meeting**

To Approve the [Draft Minutes of the Full Council Meeting on 3rd March 2025](https://1drv.ms/w/c/c3efb697c9fee2ed/EXmycGqkSLpJsq64JIgiD1UBMa9d9DW_uYPn4gFMzLOL1Q?e=jBbEHL)

1. **Public Forum**

Members of the public may speak for up to 2 minutes in accordance with the Council’s Standing Orders.

1. **Reports from County and District Councillors**

To Receive verbal reports at the meeting.

1. **Notice of Casual Vacancy**

To Report the Casual vacancy on the Washington Ward following the resignation of Cllr Lockerbie on 19th March 2025

1. **Planning applications, Decisions, Appeals and Compliance Matters**

To Agree a consultation response to the following applications in the parish:

**DC/25/0216 - The Barn Rock Road Washington West Sussex**

*Erection of detached garage and garden store with a hobby room over; continued use of surrounding land as incidental residential curtilage; retention of second access point from Rock Road with gate*.

**SDNP/25/01212/HOUS - The Loft, School Lane, Washington, West Sussex, RH20 4AP**

*Replacement of existing conservatory with orangery styled replacement*.

**Appeals Lodged and Decided**

[DC/24/1460 appeal notification - The Coach House The Hollow Washington- .pdf](https://1drv.ms/b/c/c3efb697c9fee2ed/EctRdwbPL9JKoONUA4rUnqsBpQKn9Ekmt9tegS7B1c1wag?e=oTWOsA)

**Compliance Matters**

None reported

1. **Sussex Devolution and Local Government Reorganisation (LGR)**

To Report on the West Sussex councils submission of an interim plan on LGR and to respond to the [Sussex and Brighton devolution consultation](https://www.gov.uk/government/consultations/sussex-and-brighton-devolution/sussex-and-brighton-devolution-consultation#consultation-questions)

1. **Actions and matters arising**

To Report actions and matters arising from the last meeting.

1. **Committees**

To Receive the draft minutes for the meetings of the [OSRA Committee](https://1drv.ms/w/c/c3efb697c9fee2ed/EVil6rfcrW9GkuUCvswg3wkBjlggTByVcxiOpoWo1BLtPg?e=zSl17w) and [Planning & Transport Committee](https://1drv.ms/w/c/c3efb697c9fee2ed/EcEKbCZrFOBNhHBDlBnjdIoB_dLQ0wTJhJLySgNXJomftg?e=C6X5xM)  held on 17th March 2025.

1. **Reports from Outside Bodies**

**To** Receive and note a report on the Thakeham Tiles Ltd consultation event on 18th March 2025.

1. **Bus Shelter**

To Consider and Approve a recommendation from the OSRA Committee Meeting on 17th February 2025 for a proposed bus shelter in Old London Road.

1. **Urgent Matters**

To Agree action on any urgent matters which cannot wait until the next meeting.

1. **Payments**

To Approve the Payments Schedule

1. **Income**

To Report income

1. **Q4 VAT and Tax and National Insurance**

*To* Report Q4 2024.25 VAT, Tax and National Insurance submissions to HMRC

1. **Bank reconciliations**

To Report the monthly bank reconciliations for March 2025 for all accounts

1. **Business Savings Account and Reserves Transfer**

To Consider an invitation to continue the Nationwide savings account and Approve a reserves transfer to the Lloyds Community Account.

1. **Training**

To Agree quotes for Councillor training for new members

1. **Clerk’s Report**

To Receive and note the Clerk’s Report.

1. **Correspondence**

To Receive and note Correspondence received.

1. **Financial Regulations**

To adopt the amended Financial Regulations

1. **Chairman’s announcements**

Chairman to make any brief announcements relating to civic matters not already on this agenda

1. **Dates and Times of the next meetings**

Planning & Transport Committee: **Monday 28th April, 7:00pm**

OSRA Committee: **Monday 28th April 2025, 7:45pm**

Annual Parish Council Meeting: **Monday 12th May April 2025, 7:00pm**

Parish Council Meeting**: Monday 12th May 2025, 7:30pm**

1. **Confidentidal Session**

To Agreed that under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business as publication would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

1. **Rampion 2 Extension Development**

To Agree the terms of engagement of the Council’s agent and arrangements on negotiating an access agreement with Rampion 2 for their proposed cable route on the Recreation Ground.



Z Savill

Clerk to Washington Parish Council

1st April 2025

*The Public are welcome to attend the part of this meeting which they are permitted access, subject to the hall’s safe seating capacity. Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this.*